

ANNUAL QUALITY ASSURANCE REPORT

(2013-2014)

**Submitted by,
Internal Quality Assurance Cell,
St. Mira's College for Girls, Pune
Maharashtra**

**Submitted to
National Assessment and Accreditation Council
(NAAC)
Bangalore**

The Annual Quality Assurance Report (AQAR) of the IQAC
2013-2014

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution

**Sadhu Vaswani Mission's,
ST. MIRA'S COLLEGE FOR GIRLS,
Pune, Maharashtra**

1.2 Address Line 1

6, Koregaon Road

Address Line 2

Near Hotel Taj Blue Diamond

City/Town

Pune

State

Maharashtra

Pin Code

411001

Institution e-mail address

mira_college@yahoo.co.in

Contact Nos.

020- 26124846; 020- 26133016

Name of the Head of the Institution:

**Dr. Gulshan H.Gidwani,
Principal**

Tel. No. with STD Code:

020- 26124846; 020-26133016

Mobile:

09049003758

Name of the IQAC Co-ordinator:

Mrs. Madhuchhanda Banerjee

Mobile:

09637315427

IQAC e-mail address:

miraiqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) : **Not Allotted**

1.4 NAAC Executive Committee Number and Date: **EC/PCRAR/59/21 dated April 21st 2012**

1.5 Website address:

www.stmiracollegepune.edu.in

Web-link of the AQAR:

<http://www.stmiracollegepune.edu.in/AQAR201314.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	--	2002	--
2	2 nd Cycle	A	3.03	2012	20 th April 2017
3	3 rd Cycle	--	--	--	--
4	4 th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC:

15/07/2003

1.8 AQAR for the year (for example 2010-11)

2013-2014

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

AQAR 2012-2013 submitted online to NAAC on 30-12-2013

1.10 Institutional Status -

University State Central emed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

-

1.12 Name of the Affiliating University (*for the Colleges*)

**Savitribai Phule Pune University,
Pune**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	Central Govt.(UGC); Savitribai Phule Pune University.		
University with Potential for Excellence	<input type="checkbox"/>	UGC-CPE	<input checked="" type="checkbox"/>
DST Star Scheme	<input type="checkbox"/>	UGC-CE	<input type="checkbox"/>
UGC-Special Assistance Programme	<input type="checkbox"/>	DST-FIST	<input type="checkbox"/>
UGC-Innovative PG programmes	<input type="checkbox"/>	Any other (<i>Specify</i>)	<input type="checkbox"/>
UGC-COP Programmes	<input type="checkbox"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	13
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	01
2.4 No. of Management representatives	01
2.5 No. of Alumni	Nil
2.6 No. of any other stakeholder and community representatives	Nil
2.7 No. of Employers/ Industrialists	Nil
2.8 No. of other External Experts	01
2.9 Total No. of members	17
2.10 No. of IQAC meetings held	14

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff/ Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Reviewing and analysing academic programmes
- Ensuring the quality of the administrative units of the College
- Working with the University and UGC for sending their Committees to review Academic Autonomy and grant Extension of Autonomy to the College
- Revisiting the marking scheme decided upon for self-appraisal (API) and promotion through Career Advancement Schemes of UGC; Guiding teachers for the same
- Monitoring resource mobilisation- UGC XII Plan (Development Grants and Merged Scheme Grants); University Quality Improvement Programmes; UGC - College with Potential for Excellence Grant; Autonomy Grant.
- Providing consultancy to institutions desirous of acquiring the Autonomous Status.
- Conducting skill development activities for students
- Adopting Quality Enhancement Strategies for increasing Institutional Social Responsibility
- Implementing some important Examination Reforms

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1) Reviewing and analysing academic programmes	<ul style="list-style-type: none">• All the feedback from the students was assessed and analysed by every HOD and a meeting was arranged to appreciate or improve (as the case may be) the performance of the teacher.• The analysis for the Feed Back for the year 2013-2014 showed an overall high satisfaction with the course content of every subject. Some teachers were found deficient in punctuality and some had low accessibility. Suggestions and recommendations were given to the concerned teachers at the interaction meeting.
2) Ensuring the quality of the administrative units of the College	<ul style="list-style-type: none">• Automation/Computerisation of routine administrative jobs has been done to remove the delay drudgery associated with these jobs.• The Administrative blocks are under CCTV monitoring which has helped in the optimal use of time and resources.• Administrative tasks are student centric.• Students' satisfaction surveys have components related to administrative and library functions.• Job profiles have been spelt out, effective division of responsibility done and record of entry of work done per hour by each member is maintained.
3) Working with the University and UGC for sending their Committees to review Academic Autonomy and grant Extension of Autonomy to the College.	<ul style="list-style-type: none">• The University Committee to review the Academic Autonomy visited the College on 16th April 2013. Satisfied with our functioning they gave a favourable report.• The UGC Committee to review our Academic Autonomy visited the College on the 6th and 7th of March 2014. Very happy with our functioning they called us an "Island of Excellence".• Both the Committees have granted the College an extension of

	the Autonomous Status till June 2019.
4) Revisiting the marking scheme decided upon for self-appraisal (API scores) and promotion through Career Advancement Schemes of UGC; Guiding teachers for the same	<ul style="list-style-type: none">• IQAC had interpreted the intricacies of the new appraisal system for College teachers as per UGC regulations (2010) and has guided teachers with respect to the marking scheme of the 3 categories of API. This year the IQAC revisited the marking scheme and updated it as per suggestions received.
5) Monitoring resource mobilization- UGC XI Plan, (Development Grants and Merged Scheme Grants), University Quality Improvement Programmes; UGC - College with Potential for Excellence; Autonomy Grant.	<ul style="list-style-type: none">• Utilisations of UGC XI Plan and Autonomy Grant were prepared and submitted to the UGC (WRO) .• Preparation, submission and presentation of the CPE (Phase II) report to UGC New Delhi was made and College with Potential for Excellence status awarded for the 2nd time in April 2014.• New proposals for initiatives to be undertaken for the UGC- XII Plan were submitted.
6) Providing consultancy to institutions desirous of acquiring the Autonomous Status.	<ul style="list-style-type: none">• An IQAC member was invited as a Resource Person to participate in a 2 day NAAC sponsored State Level Seminar entitled 'Autonomy to Colleges and role of IQAC' by Fergusson College.• She was also invited at Sangamner and Ahmednagar College in Maharashtra to share our experiences on Autonomy; she very openly and wholeheartedly interacted with the teachers and the heads of these institutions regarding the challenges and opportunities afforded by Autonomy.• The Vice Principal has been nominated as 'an external expert' on the IQAC of Fergusson College from January 2014.• She was invited to NUEPA, Delhi to present a case study of the best practices of the College at a 5 day workshop in December 2013.
7) Conducting skill development activities for students	<ul style="list-style-type: none">• 8 Intra College skill development activities were organised to showcase the talent of the students.• The week long Mira Talent Ablaze with a gamut of competitions

	<p>was arranged for the students of the College.</p> <ul style="list-style-type: none">• The InterCollege Youth Festival- 'Mira Wordfest' consisting of street plays, and Inter Collegiate Debate and a music workshop was organised by the department of English• Exodus 2014 - A 3 day Inter Collegiate Fest was organised by the Third Year BBA/BCA students.• The BSC Computer Science students conducted 'Teklogica' - an Inter Collegiate event.• The Entrepreneurship Development Cell of the College organised the Mira Bazaar to showcase the Entrepreneurial skills of the students.
8) Introducing Quality enhancement strategies for teaching learning activities.	<ul style="list-style-type: none">• The SYBA English Medium Class brought out their edition of the Wall Newspaper 'Heart Beat' to encourage and develop the journalistic skills of the students.• The Book club (Share Plus) of the College met to discuss a best selling book on the Problems faced by Women in work place. The Best Seller 'Lean In' was discussed by Ms. Shamita Shetty, Marketing Manager, SAS.• The Film club screened films with a social message. Several other teachers screened films to compliment and make interesting the texts taught in the class.• A Science exhibition, several field visits, educational trips supplemented classroom teaching.
9) Implementing some important Examination Reforms	<ul style="list-style-type: none">• The security of the mark sheet was enhanced with a Hologram• A standard format for Question Papers was adopted• Decision to work in an eco-friendly manner was taken- no use of CDs for storage of Question Papers and maintenance of Data on portable Hard Disks.

	<ul style="list-style-type: none">• Saving paper by using pre-printed stationery for examination purpose
10) Increasing the Research Activities of the Staff and Students of the College	<ul style="list-style-type: none">• As against 17 Papers presented at National and International Seminars and 16 publications in Peer Reviewed Journals in 2012 - 2013, this year 21 Papers were presented at National and International Seminars and 32 papers were published by Faculty members.• All students of the TYBA Psychology Special Class undertook live Research Projects and worked on them as part of their Research Methodology Paper.• The students of Business Entrepreneurship published a monograph titled 'Empresario' - a compilation of Entrepreneurial Exercises given to them.• A Seminar entitled 'Perspectives on Labour' was organised by the Department of Economics and Business Economics and a P.G. Seminar 'The Politics of Power' was organised by the English Department. These Seminars invited resource persons with expert domain knowledge.

** Academic Calendar of the year as Annexure.-I attached*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

As mentioned in 2.15

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	4	-	4	-
UG	8	-	3	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	12	-	7	-
Interdisciplinary	02	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options:

1) All UG programmes follow the Core and Elective option system.

2) All PG programmes have CBCS system

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	12
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Analysis of the feedback in Annexure-II*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. The Autonomous Syllabi for the BA/BCOM classes is updated every 3 years; the syllabi for the other courses is revamped whenever the Pune University does so..

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
30 Grantable 20 Non-Grantable	18 (Grantable)	12	-	20 (Non-Grantable)

2.2 No. of permanent faculty with Ph.D.: 10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	01	-	-	-	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

21

07

03

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	01	06	0
Presented papers	12	10	01
Resource Persons	0	02	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teaching – Learning Methodology: While lectures are used as a prominent pedagogical method, conscious efforts have been made to adopt innovative and participatory methods of teaching–learning.

- Interactive methods of teaching such as case studies, role play, student presentations, mock Parliament and group discussions are being used by faculty members in their day-to-day teaching.
- Other methods of learning experiences provided to students include industrial visits, participation in seminars and workshops, inter and intra college competitions, lecture series, guest lectures, organisation of exhibitions
- Experiential learning – field work, visits to industries, hospitals and social organizations, working with NGOs
- Individual / team research projects, library assignments and surveys on current issues and subject topics
- Computer-assisted learning – practicals and internet research are used. ICT training is facilitated with the college setting up an AV Room for usage of multimedia teaching aids with the help of computers and L.C.D projectors.
- Units to view educational telecasts through Colour Television cable/satellite receiving facility, TV tuner card (for recording and convenient replay of suitable educational programmes) and facilities for video conferencing have been installed.
- Language Laboratory for improving the communication skills of students coming from the regional medium of instruction
- Specific strategies are adopted for facilitating average and advanced learners.
For the disadvantaged learners:
- Bilingual method of teaching is adopted to facilitate the understanding of students from the vernacular medium
- Need-based, student-friendly study-aids.
- Advanced learners are offered special opportunities to hone their special skills and add value to their degree, such as
- Provision of special self-learning projects with opportunity for self-study
- Innovative assignments
- Opportunities to make class presentations
- Paper-reading, projects, competitions in and outside the college

2.7 Total No. of actual teaching days during this academic year

190

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination Reforms-

- Continuous Internal Assessments
- Flexi-tests in each subject to encourage creativity, research skills and innovativeness among students. Flexi-tests take the form of Open Book Exams, Book Reviews, Field trips Industrial visits, Internet Projects etc.
- Differently abled children are administered different assignments
- Evaluations are ICT enabled and some are online, multiple choice type questions, hence objective, speedy and economical.
- Examination Quality Control Cell to monitor difficulty level of question papers.
- Results are declared on the college website.
- Those students who fail to clear their examinations have a 'Yet to Clear' remark on their marksheets instead of the customary 'FAILED' remark.
- A Passing Certificate is issued to final year students as an interim measure before the final certificate is given by the University of Pune.
- The security of the mark sheet has been enhanced with a Hologram.
- Model Answers are put up for the students immediately after the exams.
- Students can apply for Revaluation and if not satisfied a photocopy of the Answer Paper is provided.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

All 31 Faculty members of the Autonomous streams are involved in Curriculum Development and are members of their respective Subject Boards of Study.
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2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA (HONS.)	115	13.9	23.4	30.4	2.6	70.3
COMMERCE	269	24.9	23.0	32.3	8.5	88.8
BCS(COMPUTER SCIENCE)	35	11.42	40.0	17.14	8.57	77.13
BBA (HONS.)	48	33.3	41.6	22.9	-	97.8
BCA (HONS.)	55	21.8	32.7	18.18	-	72.68
MA	50	-	18.0	42.0	4.0	64.0
MCOM	33	6.06	30.30	18.18	12.12	66.66

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The Syllabus framed for every subject is put before the Academic Council for inputs and suggestions. The IQAC sees that these are incorporated in the Syllabus.
- The Academic Audit of every teacher for both semesters and for all programmes is conducted in the College.
- Analysis of Feedback received from the students is communicated to the respective teacher/department for Improvement. Teachers are apprised of latest trends in teaching learning process.
- Academic Performance Indicators of teaching activities, extension activities and research are evaluated annually.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	03
HRD programmes	-
Orientation programmes	02
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.(At NUEPA-Delhi)	01
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	7	-	7
Technical Staff	-	-	-	4

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The Research Co-ordination Committee along with the IQAC adopts initiatives for promotion of research amongst faculty.
- Younger faculty members are encouraged to pursue their Ph. D and are provided with administrative assistance to do the same.
- Information regarding revised guidelines.directives of various funding agencies are passed on to the teachers from time to time.
- Major and Minor research proposals are scrutinised before submission to the funding agency.
- Teachers are encouraged to present and publish their research papers at conferences and seminars.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	08	09	06
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	02	06	01

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from - Not Applicable

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy - Nil

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	02	08
Sponsoring agencies	-	-	-	College	College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency

**UGC- CPE Phase I -1.30(Allocated),
UGC- CPE Phase II - 25.0 (Allocated)**

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Social and Community service is seamlessly integrated as part of the co curricular activities. On an average the college conducts about 1 programme every week. Students accompanied by their class teachers visited orphanages, old age homes, institutes for the destitute, schools for the blind and handicapped and hospitals, providing them with material necessities like groceries, clothes, fruits, snacks, stationery items and story books. They also spent quality time with inmates of these institutions by entertaining them with games dance music programmes and street plays.
- The students of the college conducted a jumble sale of clothes and accessories - the proceeds of which were given to charity.
- In order to boost its social outreach activities the college has tied up with five NGOs in the city- Centre for Environment Education, The Doorstep School (NGO that runs mobile schools for children of slum dwellers), 'Mitr' (NGO looking after underprivileged children), Prashanti (NGO involved in spreading awareness about cancer and in its treatment) and Connecting (an NGO that works for suicide prevention amongst youth and adults).
- During NSS Annual Camps, the volunteers have conducted surveys of the socio-economic status of poor families, built a compound wall at the Home for Ageing Blind, Khandala, cleaned up a Nala , development of a local school and even constructed eco – friendly toilets at our adopted village at Lonikand.
- Blood Donation Camps are organized, fund raising for Blind Men's Association and for natural calamities, participating in a signature drive for protecting the Dhanori Lake in the vicinity of the college and joining the 'Save the hills' rally.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3 Acres	-	-	3 Acres
Class rooms	47			47
Laboratories	03			03
Seminar Halls	04			04
No. of important equipments purchased (1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)		2,44,503	UGC Grants and College	2,44,503
Others	-			-

4.2 Computerization of administration and library

LIBRARY

- Activities like Accessioning, expense details related to Acquisition, Cataloging, Circulation, Bibliographic compilation and New Arrival services are computersied.
- The Library provides internal searching facility for the subscribed free online journals. Facilities are provided to students during library working hours. The teachers are provided with passwords to access subscribed e-resources anywhere.
- We have access to NLIST programme of INFLIBNET.
- The scope of e-resources include more than 2100 e-journals and more than 5100 e-books.

ADMINISTRATION

- All the administrative blocks are connected with broad band internet connectivity through the Airtel lease line with 5 MBPS and LAN.
- Automation/Computerisation of routine administrative jobs has been done to remove the delay/ drudgery associated with these jobs.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13091	1020563	161	52591	13252	1073154
Reference Books	34869 + 8939 (Gratis)	5401478	360 + 437 (Gratis)	210469	44605	5611947
e-Books	97000	-	-	-	97000	-
Journals	200	Gratis + Subscribed	51 + 19 (Gratis)	47625	270	47625
e-Journals	8000	-	-	-	8000	-
Digital Database	04	907068	03	279404	07	1186472
CD & Video	244 + 600 (Gratis)	95878	174 (Gratis)	-	1018	95878
Others (specify):						
1)General Periodicals	-	-	11 + (15) Gratis	11431	26	11431
2) Newspapers	-	-	17	21382	17	21382
3)Bound Volumes	2482	-	-	-	2482	-
4)Thesis /Dissertations	69	-	-	-	69	-
5)Projects- Student projects	633	-	229	-	862	-
6) Braille Books	23	-	-	-	23	-
7)Manuscripts	13	-	-	-	13	-
8) Maps	01	-	-	-	01	-
9)Annual Reports	12	-	5	-	17	-
10) Music Books	163	-	-	-	163	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	168	06	13	01	-	28	08	-
Added	61	-	-	-	-	-	-	2
Total	229	06	13	01	-	28	08	2

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

Free training sessions to teachers is given for upgrading their computer skills; the students are 100% computer literate as they have to apply for online tests. The Library trains the faculty in the use of new library software acquired.

4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs.33,403/-
ii) Campus Infrastructure and facilities	Rs.14,05,300/-
iii) Equipments	Rs.3,09,400/-
iv) Others	Rs.12,506/-
Total :	Rs.17,60,609/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The College website provides information about student support services.
- Brief mention in the College Prospectus.
- A detailed Library Orientation Programme is carried out to inform and educate the First Year students about Library facilities and services.
- A workshop to inform students eligible for receiving Government Freeships is conducted every year.
- A power point presentation to inform students about the Autonomous syllabus and examination pattern is made by the Vice Principal and the Controller of Examinations at the beginning of the academic year.
- Differently abled students and foreign students too are informed of the support services available to them through their class teachers and the administrative staff.

5.2 Efforts made by the institution for tracking the progression

- For student progression, student performance is monitored and analysed at every level. Advanced students are motivated by means of scholarships, awards, trophies, medals and guidance to do independent study at a higher level while the slow learners are given support in the form of extra coaching, special revision classes and offering them extra opportunities for performance improvement within the system (Best of three test scores, repeated assignments, modified assignments).

5.3 (a) Total Number of students

G	PG	Ph. D.	Others
1775	136	-	-

(b) No. of students outside the state

390

(c) No. of international students

06

No	%	Men	No	%	Women
-	-		1911	100	

Last Year(2012-2013)						This Year (2013-2014)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1586	201	20	102	-	1909	1473	243	44	150	01	1911

Demand ratio 1.5:1 Dropout %: 2.6% (only for FY classes)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students are given coaching for appearing for MPSC and UPSC Examinations. Resource Persons are invited to deliver lectures. Workshops are also arranged for the same. PG Seminars to help students to appear for NET/SET exams are also conducted. We are helped by UGC funding to carry our these training sessions.

No. of students beneficiaries

125 approximately

5.5 No. of students qualified in these examinations : Not Known

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

- The counseling system provides for individual and group counseling activities.
- These are offered in the areas of subject selection, career selection, and emotional problems, inter-personal relationships, lack of parental care, peer pressures, etc. When necessary the counselors call for a meeting with the parents to seek solutions to problems and in some cases refer the student to professional help.
- The Psychology Department also conducts aptitude tests to guide career choices. Personality development workshops are conducted to cater to the overall development of the students. These have proved successful in enhancing their sense of self-worth.

No. of students benefitted

App. 250

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	259	22	69

5.8 Details of gender sensitization programmes

Our Curriculum under Autonomy reflects Academic relevance, contemporaneity and global trends. Gender related issues are incorporated in the syllabus of most of the subjects, besides these lectures by eminent people, film screenings, seminars, classroom discussions, field visits, street plays and student participation in conferences and seminars sensitize our students towards gender.

1	Department of Sociology organised a 3 month course on Gender and Development' in collaboration with Women's Study Centre, Savitribai Phule Pune University.
2	Lecture on 'Women in the work place' by Sunita Shetty, Marketing Manager of SAS
3	Talk on 'Declining Sex ratio in Maharashtra' by Ms. Sneha Ghole of Womens Studies Centre, Savitribai Phule Pune University.
4	A detailed review on 'Globalisation and its impact on Women' was presented by Ms. Kiran Moghe, eminent women activist and President of Janawadi, Mahila Sanghatana.
5	A field trip to 'MASUM', Malshiras was organised where students interacted with social workers who shared their experiences on womens right to a life free of violence and discrimination and their right to health, economics empowerment and political participation.
6	15 students attended a National Conference in philosophy on : Gender Issues in Science, Religion and Society organised by De Nobili College, Institute of Philosophy Pune
7	Ms. Christine Fernandes of the FYBA class presented a paper on "Transgender and issues of Equality".
8	As part of the soft skill workshop a role play session on 'Issues related to Gender Stereotyping was organised.
9	A street play on gender equality was performed by the students of the College along with the volunteers of the NGO 'Lokayat'.
10	An English P.G. Seminar entitled 'Politics of Power' was organised which was followed by the staging of the play 'Museum.... of species in Danger' by Rasika Agashe

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution (Prizes and Scholarships)	79	150862
Financial support from government	285	926893
Financial support from other sources	-	-
Number of students who received International/ National recognitions	01	Scholarship to pursue a course in Media Studies at the University of Birmingham, UK

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: 02 ((1) Time Table for the backlog examination, (2) dissatisfaction in lecture delivery of a particular lecture). Both the above mentioned grievances were addressed satisfactorily)

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision Statement: To grow into a Centre of Excellence providing Quality Education and empowering women to take their place in society.

Mission: Empowerment of women through a triple training of the Head, the Hand, and the Heart.

6.2 Does the Institution has a management Information System

Yes. Our MIS accesses a range of information and resources to help deliver the content and administer the various workflows in operational activities such as Online Admissions, Attendance records of students, Attendance records of employees, Casual Leave Records, Online feedback, Online Examinations, Question paper generator, Scheduling –Timetables & Examinations, Results of Examinations, printing of marks cards and result analysis ,Classroom mapping, Laboratory utility mapping and Work balance

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Compulsory inclusion of emerging trends, experiential learning and gender-specific modules in syllabi. The syllabus is constructed to help women become independent thinkers and decision-makers.
- Inter-disciplinary programmes have been introduced. Students are allowed flexibility to choose one subject from an alternate stream.
- A diversified PT Course (compulsory for freshers) is offered with exciting options like Sports/ Athletics, Yoga and Self-Defense to all FY students.
- Some pragmatic courses to give students an exposure to real world situations and increase their employability have been designed.
- A well-structured Value Education course which is compulsory for all the students has been institutionalised as a credit based course.

6.3.2 Teaching and Learning

- Autonomy has brought about a new zeal and zest in the faculty members. The college has made efforts to make all faculty computer literate. This has seen a surge in the usage of ICT enabled pedagogy.
- Interactive methods of teaching such as case studies, role play, student presentations, mock Parliament and group discussions are being used by a large number of faculty members in their day-to-day teaching .
- Other methods of learning experiences provided to students include industrial visits, participation in seminars and workshops, inter and intra college competitions, lecture series, guest lectures, organisation of exhibitions.
- A Language Laboratory for improving the communication skills of students coming from the regional medium of instruction has been set up.
- Specific strategies are adopted for facilitating average and advanced learners

6.3.3 Examination and Evaluation

- Implementing our own unique brand of 'stress free' modules of examinations.
- The internal assessment system is not only a system of continuous assessment but of frequent assessment as well. As part of internal assessments every course includes Flexi-tests, which essentially involve project work that requires research beyond the textbook. The Flexi Tests may be in the form of a seminar /class test / submission of study report / open book exam, / oral presentations / field visits, etc.
- Evaluations are ICT enabled making them objective, speedy and economical. The Online Objective Type Examination Package has been acquired.

6.3.4 Research and Development

- NVIVO-a quantitative data analysis package and SPSS-a qualitative data analysis package to promote research have been acquired.
- Young teachers are motivated to undertake research projects by their HODs. Extra API points are allotted to those HODs who are successful in doing so.
- Administrative and technical assistance is provided to teachers undertaking research projects.
- A few courses have incorporated the basics of Research Methodology in their syllabi to encourage student research.
- An Orientation Course informing teachers about different funding agencies is conducted.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Extension of Library to almost double its former size
- Audio Visual rooms for usage of multi media teaching aids and presentations
- Creation of Wi-Fi zones, subscription to e-journals and use of customized educational software
- Increase in equipment for ICT enabled teaching – computers, CD writers, printers, LCD projectors, large screens, broad band connection - in the labs as well in the library, smart T.V., etc. The computers in the administrative unit are connected with LAN and 5MBPS ILP Link.
- A Language Laboratory
- Digitalisation of the library. Digital library section containing online journal databases including NLIST programme of INFLIBNET, EBSCO - Literary Reference Centre, EBSCO – Academic Search Elite and JSTOR. Installation of the SLIM software.
- Access to e-books and print journals.
- Construction of Examination Cell
- Construction of departmental cubicles with separate computers to help in the extensive use of facilities.

6.3.6 Human Resource Management

- Faculty involved in decision making.
- Choice based duty allocation leading to job enrichment and effective performance. Hence 'Right Person' for the 'Right Job'.
- Valuing employee contribution by announcements and felicitations during the Sanctuary period or the Annual Prize Distribution Day; publishing their achievements / contributions in the College Miscellany; allotting greater and more significant role in decision making; awarding monetary compensation for outstanding work.

6.3.7 Faculty and Staff recruitment

- Selection is based strictly on merit.
- Advertisement about vacancy is published in all leading newspapers; candidates are shortlisted and personal interviews are conducted.
- The interview/ selection panel is constituted as per University norms.
- Decision of HOD and subject experts / university representatives is respected.

6.3.8 Industry Interaction / Collaboration

- The Board of Studies for each subject has at least one member having an industrial/professional background. They provide a critique of and inputs for curriculum construction and delivery. This helps the College and faculty to stay abreast of the latest developments in Industry.
- Several courses include flexi tests (for internal assessment) which essentially involve Project Work that requires research beyond the Text Book. Very often these are in the form of a visit to a industry or a corporate office helping the student to evolve from a theoretical understanding of a topic to the practical application of the theory.

6.3.9 Admission of Students

- The Admission process is systematic, streamlined , transparent computersied and strictly based on merit.
- Information regarding the admission process is published in the Annual prospectus and the College website.
- As the College is a Linguistic Minority (Sindhi) College, 50% seats are reserved for Sindhis.
- Remaining seats are filled in accordance with Government and University of Pune Guidelines for General and Reserved categories.
- **No Capitation fees (not even for Management Quota Seats) are ever taken for admissions.**

6.4 Welfare schemes for

Teaching	02
Non teaching	02
Students	12

Teaching: Emergency medical facilities; free homeopathic dispensary

Non-teaching: Emergency medical facilities; free homeopathic dispensary

Students: Emergency medical facilities; free homeopathic dispensary; fee concessions; on campus counseling; remedial course in English, free hostel accommodation, free notebook, foot-ware and woollens, free breakfast coupons for sports students; book bank facility; free computer facilities

6.5 Total corpus fund generated Rs.5312/-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	1) University Grants Commission (New Delhi) 2) Savitribai Phule Pune University, Pune 3)ZENSAR Technologies, Pune (Syllabus)	Yes	1) Academic Council 2) Internal Quality Assurance Cell 3) Subject Board of Studies 4) Students
Administrative	Yes	1) University Grants Commission (New Delhi) 2) University Grants Commission WRO, Pune 3)Savitribai Phule Pune University, Pune	Yes	Sadhu Vaswani Mission, Pune

6.8 Does the University/ Autonomous College declares results within 30 days?

We are an Autonomous College and declare our results within 45 days of the conduct of the Examinations

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Continuous Internal Assessments
- Flexi-tests in each subject to encourage creativity, research skills and innovativeness among students. Flexi-tests take the form of Open Book Reviews, Field trips Industrial visits, Internet Projects etc.
- Differently abled children are administered different assignments
- Evaluations are ICT enabled and some are online, multiple choice type questions, hence objective, speedy and economical.
- Examination Quality Control Cell to monitor difficulty level of question papers.
- Results are declared on the college website.
- Those students who fail to clear their examinations have a 'Yet to Clear' remark on their marksheets instead of the customary 'FAILED' remark.
- A Passing Certificate is issued to final year students as an interim measure before the final certificate is given by the University of Pune.
- The security of the mark sheet has been enhanced with a Hologram.
- Model Answers are put up for the students immediately after the exams.
- Students can apply for Revaluation and if not satisfied a photocopy of the Answer Paper is provided.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

St. Mira's College was the first Arts and Commerce College in the entire State of Maharashtra to be granted Autonomy by UGC and the University of Pune from 2007. In March 2014 the College was granted an extension of the Autonomous Status - valid from June 2014 to May 2019.

6.11 Activities and support from the Alumni Association

Regular Meetings of Alumni Associations are conducted and they very whole heartedly interacted with the External Review Committees that visited the College for granting Extension of our Autonomous Status.

6.12 Activities and support from the Parent – Teacher Association

- Regular meetings of parents and teachers is organised to update the students about the progress made by the College for time to time.
- Each and every parent is informed about the attendance of their child atleast twice a year
- Parents are free to approach the class teachers and the subject teachers n their free time.

6.13 Development programmes for support staff

Faculty Development Programmes for strengthening the technical skill of the support staff was organised. A special module for de-stressing and enhancing the moral values of the administrative staff and support staff was conducted .

6.14 Initiatives taken by the institution to make the campus eco-friendly

- In collaboration with Swach and Pune Municipal Corporation St Mira's was host to "Re-thinking E-waste", an inter college E-waste awareness programme which had paper presentations, poster making and poetry reading competitions.
- 2) Medicinal plants were planted in the College garden.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- A major suggestion made during the NAAC Re-accreditation team in March 2012 was to increase to the confidentiality and security of the evaluation process. This was considered very seriously by the IQAC and the following innovations were introduced.
 - Enhancing the security of the Marksheet with a Hologram
 - Adopting a standard format for Question Papers
 - Working in an eco-friendly manner- no use of CDs for storage of QPs.Maintenance of Data on portable Hard Disks.
 - Using pre-printed stationary to be used for examination purpose

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Action Taken
1) Reviewing and analysing academic programmes	<ul style="list-style-type: none">• All UG and PG Programmes were monitored through student feedback. This feedback was carried out along two dimensions –i) content of the curriculum and ii) performance of teachers in class. This feedback is shared with faculty and suggestions for improvement were given by the Heads of Departments• Lecture series and workshops for sensitizing students towards gender issues and environment issues were organized -10 activities relating to gender sensitization were organized and one workshop for spreading awareness about environment protection was organized in collaboration with 'Swach'.

<p>2) Ensuring the quality of the administrative units of the College</p>	<ul style="list-style-type: none">• Automation/Computerisation of routine administrative jobs has been done to remove the delay drudgery associated with these jobs.• The Administrative blocks are under CCTV monitoring which has helped in the optimal use of time and resources.• Administrative tasks are student centric.• Students' satisfaction surveys have components related to administrative and library functions.• Job profiles have been spelt out, effective division of responsibility done and record of entry of work done per hour by each member is maintained.
<p>3) Working with the University and UGC for sending their Committees to review Academic Autonomy and grant Extension of Autonomy to the College</p>	<ul style="list-style-type: none">• St. Mira's College was the first college (Arts & Commerce) in Maharashtra to be awarded the Autonomous Status in 2007. The College had to have its Autonomy reviewed by the University Committee and the UGC Committee by 2013.• The IQAC members were very proactive in organizing the visit of these two Committees – arranging for convenient dates of their visit, looking after hospitality, overseeing all the department presentations getting together all the necessary documents for inspection.
<p>4) Revisiting the marking scheme decided upon for self-appraisal (API scores) and promotion through Career Advancement Schemes of UGC; Guiding teachers for the same</p>	<ul style="list-style-type: none">• IQAC had interpreted the intricacies of the new appraisal system for College teachers as per UGC regulations (2010) and has guided teachers with respect to the marking scheme of the 3 categories of API. This year the IQAC revisited the marking scheme and updated it as per suggestions received.

<p>5) Monitoring resource mobilization- UGC XI Plan, (Development Grants and Merged Scheme Grants), University Quality Improvement Programmes; UGC - College with Potential for Excellence; Autonomy Grant.</p>	<ul style="list-style-type: none">• Utilisations of UGC XI Plan and Autonomy Grant were prepared and submitted to the UGC (WRO).• Preparation, submission and presentation of the CPE (Phase II) report to UGC New Delhi was made and College with Potential for Excellence status awarded for the 2nd time in April 2014.• New proposals for initiatives to be undertaken for the UGC- XII Plan were submitted.
<p>6) Providing consultancy to institutions desirous of acquiring the Autonomous Status.</p>	<ul style="list-style-type: none">• An IQAC member was invited as a Resource Person to participate in a 2 day NAAC sponsored State Level Seminar entitled 'Autonomy to Colleges and role of IQAC' by Fergusson College.• She was also invited at Sangamner and Ahmednagar College in Maharashtra to share our experiences on Autonomy; she very openly and wholeheartedly interacted with the teachers and the heads of these institutions regarding the challenges and opportunities afforded by Autonomy.• The Vice Principal has been nominated as 'an external expert' on the IQAC of Fergusson College from January 2014. She was invited to NUEPA, Delhi to present a case study of the best practices of the College at a 5 day workshop in December 2013.

	<ul style="list-style-type: none">• The counselling cell provides consultancy to our sister institutions.
7) Conducting skill development activities for students	<ul style="list-style-type: none">• A number of inter college and intra institutional skill development activities were organized to showcase and develop the talent of the students.
8) Introducing Quality enhancement strategies for teaching learning activities.	<ul style="list-style-type: none">• Seminars, Conferences, Workshops and Lecture Series were conducted and resource persons with expert domain knowledge were invited to address the faculty and students.
9) Implementing some important Examination Reforms	<ul style="list-style-type: none">• In keeping with the suggestion made by the NAAC Peer Team, the security of the mark sheet issued to students was enhanced with a Hologram• A standard format for Question Papers was adopted• Decision to work in an eco-friendly manner was taken- no use of CDs for storage of Question Papers and maintenance of Data on portable Hard Disks.• Saving paper by using pre-printed stationery for examination purpose

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practice 1: Inclusion of 'experiential learning' as one of the innovative components of the Autonomous syllabi.

Best Practice 2: Institutionalising 'Value Education' as a Credit Based Course.

**Details in annexure III*

7.4 Contribution to environmental awareness / protection

- In collaboration with Swach and Pune Municipal Corporation St Mira's was host to "Re-thinking E-waste", an inter college E-waste awareness programme which had paper presentations, poster making and poetry reading competitions.
- 2) Medicinal plants were planted in the College garden.

7.5 Whether environmental audit was conducted? Yes No ✓

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

A SWOC Analysis is done at every IQAC meeting, Academic Council meeting and Board of Studies meeting and action is taken according to the suggestions and inputs given.

8. Plans of institution for next year

- Introducing the Credit System of Evaluation.
- Increasing Industry/Academia interface and linking with Industry to provide more employment opportunity.
- Concerted efforts to establish atleast one tie up with a Foreign University.
- Exploring more avenues for consultancy.
- Conduct a State / National Level Seminar on Quality Improvement in Higher Education.

Mrs. M. Banerjee
Coordinator, IQAC

Dr. G.H.Gidwani
Chairperson, IQAC

Annexure -I

Academic Calendar

(Institutional)

June 2013

To

April 2014

June 2013

Day	Date	Business
Saturday	01.06.2013	Student counselling and admissions for FY BBA and FY BCA.
Tuesday	04.06.2013	Student counselling and admissions for FY BA (EM). Student counselling and admissions for FY B.Com
Wednesday	05.06.2013	Display of Library Books on Environment
Thursday	06.06.2013	Student counselling and admissions for FY BA(MM)
Friday	07.06.2013	Distribution of mark sheets –F Y,S Y and T Y (Arts and Commerce)
Tuesday	11.06.2013	Student counselling and admissions for SY BA (EM). Student counselling and admissions for SY BA(MM) Student counselling and admissions for TY BA(EM)
Wednesday	12.06.2013	Student counselling and admissions for SY B.Com
Thursday	13.06.2013	Student counselling and admissions for TY B.Com
Saturday	15.06.2013	Ist Term Begins
Monday	17.06.2013	Enrolling students for Library Membership
Saturday	22.06.2013	Social work class at GadgeMaharaj School- Dept of English.

July 2013

Day	Date	Business	
Tuesday	02.07.2013	Orientation for FY/SY/TY on teachers training course-Department of Education	
Wednesday	03.07.2013	Talk cum Presentation in the Sanctuary on Varkari Movement-Dept of History	
Thursday	04.07.2013	Exercises in Creativity/Enactments for S Y B.Com-Dept of B.Entrepreneurship	
Monday	08.07.2013	Display of Library Books on Gopal N. Dandekar & Bal Gangadhar Tilak	
Tuesday	09.07.2013	Educational visit to the Archaeology Department for F.Y & T.Y. BA-Dept of History	
Thursday	11.07.2013	Student counselling and admissions for MA	Group Discussion with Role Plays S Y B.Com & TY B.Com-Dept. of Business Administration and Marketing
Friday	12.07.2013	Student counselling and admissions for M.Com	
Saturday	13.07.2013	Common Guest Lecture for FY, SY, TYBA & FYB.Com -Dept of Marathi.	
Sunday	14.07.2013	Holiday	
Monday	15.07.2013	Launch of Wall Newspaper by SYBA EM students- Dept of English	
Tuesday	16.07.2013	Screening of <i>Salaam Bombay</i> for FYB.Com-Dept of English	
Wednesday	17.07.2013	NSS Inauguration and Cleanliness Drive Screening of <i>Pygmalion</i> for SYBA Dept of English	Group Discussion with Role Plays for S Y B.Com-Dept. of Business Administration and Marketing

Thursday	18.07.2013	Workshop on Economic Times in the Class Room- TY B.Com -Dept of Banking &Dept of Accountancy	
Saturday	20.07.2013	Screening of Stravinsky's <i>Rite of Spring</i> for TYBA-Dept of English	Guest lecture for S Y B.Com &T Y B.Com- Dept. of Business Administration and Marketing
Monday	22.07.2013	Exercises in Idea Generation in class for T Y B.Com-Dept of B.Entrepreneurship.	
Wednesday	24.07.2013	English Declamation	
Thursday	25.07.2013	Hindi Declamation Competition- Guest Lectures for T Y BA-Dept of Psychology Screening of movie F Y B.Com-Dept. of Business Administration and Marketing	
Friday	26.07.2013	Marathi Declamation Competition Visits to banks for T Y B.Com-Dept of Entrepreneurship	
Saturday	27.07.2013	Mock Interviews-T Y BCS –Dept of Computer Science Guest Lecture-TYBCA	
Monday	29.07.2013	Guest lecture for SYBA –Dept of Education Art Contest- Dept of English	
Tuesday	30.07.2013	Screening of <i>Pride and Prejudice I</i> for FYBA - Dept of English	
Wednesday	31.07.2013	Role plays for S Y B.Com- Dept of Business Administration and Marketing	

August 2013

Day	Date	Business
Thursday	01.08.2013	Month long session on Games /Exercises in Entrepreneurship for FY/SY &TY students-Dept of Entrepreneurship. Library Orientation to Degree College Students
Friday	02.08.2013	NSS activity- with THE POONA BLIND ASSOCIATION Debate competition- BBA dept.
Saturday	03.08.2013	Workshop T Y B.Com &T Y BA- Dept. of Business Administration and Marketing Placement Drive-T Y Students
Monday	05.08.2013	Exam fees filling starts Library Orientation to Junior College Science Students Organizing Gender and Development course by WSC, University of Pune, August-October 2013 – Dept of Sociology.
Tuesday	06.08.2013	Online exam FYB.Com/FYBA Library Orientation to Junior College, Arts & Commerce Students Workshop on scholarships and free ships.
Wednesday	07.08.2013	Movie Screening for SYBA –Dept of Psychology
Thursday	08.08.2013	Display of Library Books on Dada J P Vaswani and India's Independence Role Plays by SYBA- Dept of Psychology
Saturday	10.08.2013	Social work and class for cancer patients- Dept of English. Screening of <i>My Fair Lady</i> for SYBA-Dept of English
Monday	12.08.2013	Screening of <i>Of Mice and Men</i> for TYBA - Dept of English Guest lecture on Malnutrition and its impact on

		Human Productivity for FY BA and TY B.Com- Dept. of Economics & Business Economics	
Tuesday	13.08.2013	Lecture series on Russian Revolution and Communist Revolution in China for the students of S.Y.B.A-Department of History Screening of 'India Untouched' for SY BA-Dept of Sociology	
Wednesday	14.08.2013	Dance Workshop by Haripriya for SYBA students- Dept of English Poster Competition- BBA	
Friday	16.08.2013	Placement Drive-T Y Students	Field Visit for SYBA - Dept of Psychology
Monday	19.08.2013	Mercantile Law- Guest lecture for TY B.Com students on 'Standard form of Contracts'	
Wednesday	21.08.2013	Guest lecture for T Y B.Com-Dept of Business Economics & Banking. Placement Drive-T Y Students	
Thursday	22.08.2013	Industrial Visit-S Y BCS-Dept of Computer Science	
Friday	23.08.2013	Screening of <i>Pride and Prejudice II</i> for FYBA – Dept of English	
Saturday	24.08.2013	Visit to special school for SYBA-Dept of Education Screening of <i>Pursuit of Happiness</i> for TYBA- Dept of English	
Monday	26.08.2013	Paper setting starts Screening of 'Zenda' for SY BA-Dept of Sociology	
Tuesday	27.08.2013	Book Club meeting-Dept of English	
Wednesday	28.08.2013	Cleaning of college sports ground by NSS	
Thursday	29.08.2013	Field visit to NGO – Dept. of Sociology EBSCO Database Training	
Friday	30.08.2013	Exam fees filling ends Article review competition-Dept of Economics	
Saturday	31.08.2013	Paper Setting Ends	

September 2013

Day	Date	Business
Monday	02.09.2013	Online exam SYB.Com Screening of <i>Antigone</i> for TYBA - Dept of English
Tuesday	03.09.2013	NSS-Blood Donation Camp Screening of <i>Slumdog Millionaire</i> for SYBA - Dept of English Guest Lecture-FYBCA
Wednesday	04.09.2013	Guest lecture for MA –Dept of Sociology.
Thursday	05.09.2013	Teacher's Day celebrations
Friday	06.09.2013	Proud to be a Woman: Cancer Awareness – Dept of English Workshop on ' Psychometric Tests' for SYB.Com- Dept of Commerce.
Saturday	07.09.2013	Paper setting ends
Tuesday	10.09.2013	Online exam TYB.Com Display of Library Books on/by Dr Sarvepalli Radhakrishnan
Wednesday	11.09.2013	Guest lecture for SY &TY -Dept of Psychology
Thursday	12.09.2013	Drama show- Dept of Marathi Placement Drive-T Y Students
Friday	13.09.2013	Guest lecture for MA –Dept of Sociology.
Saturday	14.09.2013	NSS-Guest Lecture
Monday	16.09.2013	Online exam SYBA
Tuesday	17.09.2013	Writing of Research proposal for TYBA-Dept of Psychology
Wednesday	18.09.2013	Guest Lecture- F Y BCS& S Y BCS-Dept of Computer Science
Thursday	19.09.2013	Poster Competition for S Y BA &F Y B.ComDept of Hindi -Guest Lecture-S Y BA & F Y B.Com- Dept of Hindi

Friday	20.09.2013	Class Presentations –F Y B.Com-Dept of B. Entrepreneurship
Saturday	21.09.2013	Elocution Competition- Dept of Marathi.
Monday	23.09.2013	Online exam TYBA
Tuesday	24.09.2013	Story narration Competition-Dept of Marathi Workshop on Soft-Skills-Dept of Computer Science
Wednesday	25.09.2013	Talk for M.A. students-Dept of English
Thursday	26.09.2013	Class Presentations for SYB.Com- Dept of Entrepreneurship
Friday	27.09.2013	Presentations and Discussions for S Y B.ComDept of Entrepreneurship Yearly Book Exhibition (New Books)
Saturday	28.09.2013	Poem Recitation Competition-Dept of Marathi
Monday	30.09.2013	Workshop for T Y B.Com- Dept of Entrepreneurship.

October 2013

Day	Date	Business
Tuesday	01.10.2013	Semester exam beginning I,III,V
Wednesday	02.10.2013	Mahatma Gandhi Jayanti–Holiday Social Work & class at Nirmal Hriday- Dept of English
Thursday	03.10.2013	Display of Library Books on/By Mahatma Gandhi
Friday	04.10.2013	NSS-Street Play Competition
Monday	07.10.2013	Lecture Series-Dept of-Marathi
Tuesday	08.10.2013	Guest lecture for T Y B.Com-Dept of B.Entrepreneurship.
Thursday	10.10.2013	Guest lecture for TY BA &MA –Dept of Sociology.
Wednesday	30.10.2013	Semester exam ends

November 2013

Day	Date	Business
Saturday	09.11.2013	Display of Library Books on/by Sadhu T L Vaswani and Jawaharlal Nehru
Tuesday	26.11.2013	Interface with Aditya Kriplani-Dept of English
Wednesday	27.11.2013	Talk on Women in the workplace-Dept of English
Thursday	28.11.2013	Social service by F.Y, S.Y. and T.Y.B.Sc. (BCS) Students
Friday	29.11.2013	NSS-Essay Writing Competition Placement Drive-T Y Students
Saturday	30.11.2013	Play reading competition-Dept of Marathi Placement Drive-T Y Students

December 2013

Day	Date	Business
Monday	02.12.2013	Mira Talent Ablaze
Tuesday	03.12.2013	Visit to the Tribal Museum or Archives for the students of F.Y.BA and T.Y.BA-Dept of History Mira Talent Ablaze
Wednesday	04.12.2013	Guest lecture on development of life-skill for FY,SY & TYBA -Dept of Education Mira Talent Ablaze
Friday	06.12.2013	Placement Drive-T Y Students Mira Talent Ablaze
Saturday	07.12.2013	Result Declaration-FY,SY &TY BA and B.Com Mira Talent Ablaze
Monday	09.12.2013	Elocution competition sponsored by Forum of Free Enterprise- Dept of Economics. Mira Talent Ablaze
Tuesday	10.12.2013	Mira Talent Ablaze Poster Competition- Dept of Economics
Wednesday	11.12.2013	Placement Drive-T Y Students Mira Talent Ablaze
Thursday	12.12.2013	Orientation for T Y BA,BBA, BCA, B.Com-Dept of Education
Saturday	14.12.2013	Industrial visit- SYBBA
Sunday	15.12.2013	Holiday-NSS Winter Camp begins
Wednesday	18.12.2013	Inter Collegiate Competition 'Teklogica 13-14'- Dept of Computer Science

		Placement Drive-T Y Students
Thursday	19.12.2013	Visit for TY BA (MM)-Dept of Sociology. Placement Drive-T Y Students
Friday	20.12.2013	Guest lecture for T Y B.Com-Dept of B.Entrepreneurship
Saturday	21.12.2013	NSS Winter Camp ends Seminar on E-Waste-Dept of English
Tuesday	24.12.2013	Preparing and presenting Business Plans for T Y B.Com- Dept of B. Entrepreneurship
Monday	30.12.2013	Display of Library Books on Human Rights

January 2014

Day	Date	Business
Friday	03.01.2014	NAB Lonavala Visit- NSS Guest Lecture for TYB,Com- Dept of Entrepreneurship.
Saturday	04.01.2014	Movie show- Dept of Marathi
Monday	06.01.2014	Lecture series for the students of S.Y.B.A-Dept of History Screening of <i>In Time</i> - Dept of English Annual event (Exodus)- BBA
Tuesday	07.01.2014	Exam form filling starts Annual event (Exodus)- BBA
Wednesday	08.01.2014	Field visit to 'Phulewada/ Ambedkar museum' for SY BA- Dept of Sociology. Lecture Series-T Y B.Com- Dept of Accountancy Annual event (Exodus)- BBA
Thursday	09.01.2014	Role plays/Debates for F Y B.Com- Dept of B.Entrepreneurship Online exam FYBCom/FYBA
Friday	10.01.2014	Talk on The Politics of Difference-Dept of English Guest Lecture for TYBCom- Dept of B.Entrepreneurship.
Monday	13.01.2014	Marathi day celebration Lecture Series-T Y B.Com- Dept of Accountancy
Wednesday	15.01.2014	Workshop on Street Play-FY/SY/TY BA- Dept of Sociology. Visit to MSCERT and Balbharati for SYBA- Dept of Education
Thursday	16.01.2014	Movie Screening for SYBA Dept of Psychology
Friday	17.01.2014	Company visits for S Y B.Com- Dept of B. Entrepreneurship Orientation by Resource persons from Nityanand Rehabilitation Centre for SY and TYBA –Dept of Psychology

Saturday	18.01.2014	Screening of <i>A Tale of Two Cities</i> - Dept of English Industrial visit- SYBBA
Monday	20.01.2014	Screening of <i>A Doll's House</i> - Dept of English PG Seminar-Dept of Economics.
Wednesday	22.01.2014	Role plays for T Y B.Com -Dept of B. Entrepreneurship
Thursday	23.01.2014	Display of Library Books on SavitribaiPhule and Swami Vivekananda
Friday	24.01.2014	Industrial Visit for S Y B.Com-Dept of Accountancy
Saturday	25.01.2014	Class presentations for T Y B.Com -Dept of Entrepreneurship Industrial visit- SYBBA Mira Word fest
Monday	27.01.2014	Lecture Series-T Y B.Com- Dept of Accountancy. Music Workshop-Dept of English
Tuesday	28.01.2014	Guest lecture on Honour killing for SY BA -Dept of Sociology. Mira Wordfest
Wednesday	29.01.2014	Guest lecture for TYBA-Dept of Education
Thursday	30.01.2014	Exam form filling ends Industrial Visit for TYBA E.M and M.M –Dept of Psychology
Friday	31.01.2014	Guest Lecture for T Y BA- Dept of Hindi Theatre Workshop -Dept of English

February 2014

Day	Date	Business
Saturday	01.02.2014	PG Seminar -Dept of English Play” Museum of species in danger”-Dept of English Lecture Series-S Y B.Com-Dept of Accountancy
Monday	03.02.2014	Counselling Workshop for TYBA students- Dept of Psychology
Wednesday	05.02.2014	NSS activity- with THE POONA BLIND ASSOCIATION Guest Lecture on Careers in Finance-T Y BCom- Dept of Business Economics &Banking
Thursday	06.02.2014	Debate Competition- Marathi department Investor Protection – Role Play for SYBCom- Dept of Business Economics &Banking Mercantile Law- Guest lecture on Cyber crimes for TY B.Com students
Friday	07.02.2014	Investor Protection – Role Play for SYBCom- Dept of Business Economics &Banking Online Exam- T Y B.Com
Saturday	08.02.2014	Industrial Visit for TY B.Com- Dept of Accountancy Investor Protection – Role Play for SYBCom- Dept of Business Economics &Banking Industrial visit- SY BBA
Monday	10.02.2014	E-Week –Department of B. Entrepreneurship
Tuesday	11.02.2014	Workshop on dossier making for TY BA- Dept of Sociology.

		E-Week –Department of B. Entrepreneurship
Wednesday	12.02.2014	Display of Library Books on/by Charles Dickens and James Joyce E-Week –Department of B. Entrepreneurship
Thursday	13.02.2014	E-Week –Department of B. Entrepreneurship Online Exam-S Y B.Com
Friday	14.02.2014	Guest Lecture -F Y B.Com- Dept of Business Economics & Banking. Guest Lecture for FY BA- Dept of Hindi E-Week –Department of B. Entrepreneurship
Saturday	15.02.2014	Mira Bazaar-Conclusion of E-Week
Monday	17.02.2014	Mercantile Law-Student Orientation to link IPR with mercantile activities.
Tuesday	18.02.2014	Field Visit for SY and TYBA-Dept of Psychology
Wednesday	19.02.2014	Screening of The Old Man and the Sea- Dept of English
Thursday	20.02.2014	Paper setting starts
Friday	21.02.2014	Disaster Management Workshop- Dept of Sociology. Screening of Animal Farm-Dept of English Online Exam-T Y B.Com
Saturday	22.02.2014	Screening of Merchant of Venice-Dept of English
Monday	24.02.2014	Guest Lecture for FY BA- Dept of Hindi
Tuesday	25.02.2014	Screening of Julius Caesar-Dept of English
Wednesday	26.02.2014	Guest Lecture for TYBA EM-Dept of Psychology
Thursday	27.02.2014	Guest Lecture for SY BA- Dept of Hindi
Friday	28.02.2014	Screening of The Joy Luck Club-Dept of English

March 2014

Day	Date	Business
Saturday	01.03.2014	Screening of The Namesake
Tuesday	04.03.2014	Display of Library Books on Women Online exam S Y B.Com
Thursday	20.03.2014	Semester exam starts

April 2014

Day	Date	Business
Tuesday	01.04.2014	Display of Library Books on/by William Shakespeare and Dr. B R Ambedkar
Monday	28.04.2014	Semester exam ends

Annexure II - Analysis of Feed Back on Syllabus Content and Teaching

- An important quality enhancement measure practiced by the IQAC is the structured student feedback on the syllabus, the examination and the evaluation, on the teaching methods of teachers in class as well as on the co-curricular activities students would like to have. Feedback is also taken from the students to improve services in the canteen, parking lot and common areas.
- It is an online mechanism and is taken once a semester for all undergraduate and post graduate programmes conducted in the College.
- The Course content of each subject is evaluated on the basis of the following parameters: Depth of the course content including project work if any; extent of coverage of course; applicability/relevance to real life situations; learning value (in terms of knowledge, concepts, manual skills, analytic abilities and broadening prospectives) clarity and relevance of textual reading material; relevance of additional source material (library / internet); extent of effort required by students.
- The faculty is likewise evaluated on the basis of the following parameters: Knowledge base of the teacher; communication skills; sincerity/commitment; regularity and punctuality; interest generated by the teacher; ability to integrate content with other courses; Quality and effectiveness of class-room teaching; provision of opportunities for interaction; accessibility of the teacher in and out of the class(includes availability of the teacher to motivate further study and discussion outside the class); ability to design quizzes/tests/assignments/examinations and projects to evaluate students' understanding of the course; provision of sufficient time for feedback (revision) etc.; Attitude to students/cordial relationship with students on academic issues; Completion of syllabus during the academic session conduct of extra lectures if needed.
- The students are asked to mark the teachers' on a scale of 1 to 5 where 1 represents that which is least effective and 5 represents 'excellent'. These points are then interpreted as percentages and the feedback is provided to the concerned teachers.
- The Feedback is assessed and analysed by every Head of the Department and a meeting is arranged to appreciate or improve (as the case may be) the performance of the teacher. This feedback is also used by teachers for self improvement and organization of activities for students.
- The analysis for the Feed Back for the year 2013-2014 showed an overall high satisfaction with the course content of every subject. Some teachers were found deficient in punctuality and some had low accessibility. Suggestions and recommendations were given to the concerned teachers at the interaction meeting.

ANNEXURE -III- Two Best Practices of the Institution

Best Practice 1: Inclusion of 'experiential learning' as one of the innovative components of the Autonomous syllabi.

- 1) **Title:** Under Autonomy the syllabus designed by our teachers has several innovative components to help women become independent thinkers and decision-makers. Some of the innovative components are inclusion of emerging trends, **experiential learning** and gender-specific modules in the syllabi.
- 2) **Goal:** Autonomy has helped us devise a syllabus which has resulted in academic and intellectual stimulation and is geared to generate employment. Academic autonomy has given us the freedom to offer value additions to the students in terms of content, methods and materials. It has given us the opportunity to design pragmatic course structures which give students an exposure to real world situations and increase their **employability** for some of the most coveted jobs in the industry.
- 3) **The Context:** Almost all subjects in the Science, Commerce and Arts Streams have made the 'experiential learning component' a compulsory part of their course. However, keeping in mind the constraints of space two popular cases will be discussed in detail:

a) **Business Entrepreneurship**, being a subject that talks about facing challenges, starting enterprises and being innovative we decided to add an extra dimension to the teaching of the subject. The focus is not on making students entrepreneurs as much as it is on making them entrepreneurial. In today's competitive world, students need to explore their environment, exploit opportunities, fight against odds and be motivated to achieve.

b) One of the major thrust areas of the **Psychology department** is on the applied aspect of psychology. The department has concentrated on developing a scientific rigor in the students and helping them make the connect from text books to real life.

- 4) **The Practice:** a) **The Entrepreneurial Development Cell** was established in the college with the help of MCED (Maharashtra Centre for Entrepreneurship Development) in 1993.

The activities of the EDC began as a practical assignment for the undergraduate Business Entrepreneurship students. It was aimed at instilling the entrepreneurial spirit among the students by motivating them to take to manufacturing and trading activities. and to develop purchasing, organising, communicating, marketing, team building and accounting skills among them. These included making and/or sale of jewellery, chocolates, gel, candles, phenyl, pottery and paintings, etc. The main objective was to give the students art, craft, and culinary skills so that they convert their hobbies into business activities and become economically independent.

A few years later it took the form of an intra – college competition where students of other disciplines too got an opportunity to showcase their entrepreneurial skills. The popularity of the event soon turned it into an inter college activity and in 2003 it took the shape of the '**Mira Bazaar**'. Today it is organised on a grand scale with a number of institutes and a good number of women entrepreneurs participating. The Mira Bazaar also provides a platform for networking for women entrepreneurs of the city.

Membership to the EDC is limited to the Final Year students who have opted for B.E. as one of their subjects. Out of these the finer grain (about 60 students) are selected to run the activities of the EDC. A nominal fee of Rs.150/- is charged. Although the co-coordinator of the EDC would have liked to limit the no. of students to 30, generally the membership swells to 60. The activities of the Cell include Conducting workshops and Industrial visits, carrying out feasibility studies, Making Business Plans, Idea generation, Achievement Motivation Training and organizing the 'Mira **Bazaar**'.

A Core Committee of about 10-15 Third Year students is formed. This committee consists of and is responsible for planning all the important issues related to the Mira Bazaar. This is the Planning and the Decision making body. The other students are assigned to different committees that look after items like Sending out invitations, working out stall space, Procuring Sponsorships, Communicating with the Media, Accounting, Inviting entries, Assigning stall numbers, Issue of entry passes, Account of footfalls, etc.

b) Students of **Special Psychology**, do an actual Research Project as part of their Research Methodology paper. The students of TYBA work on research projects right from the stage of conceptualizing the problem area to statistical analysis and interpretation of their findings. The research areas ranged from understanding marital attitudes among different age groups, life satisfaction and happiness in senior citizens to exploring emotional coping patterns in the youth.

This is one of the salient aspects of the department as these activities are usually seen only at postgraduate level.

The paper on '**Abnormal Psychology**' has books by foreign authors that use examples typical to western contexts. In order to connect these texts to real life situations, the students are taken for field visits to local centres of mental health and models applicable to local contexts are used. Regular field visits to Agencies working in mental health such as Mukhtangan de-addiction centre, Yerwada Mental hospital, Kamayani institute for the intellectually challenged, Schizophrenia Awareness association, NAB Home for the Aging blind, Prasanna Autism Centre, Chaitanya Home for the Mentally ill, Connecting-Centre for prevention of youth suicide and Centre for Advocacy in Mental health are regularly conducted for the students.

- 5) **Evidence of Success:** a) Generally, the adult entrepreneurs show a turnover between Rs. 75,000 and Rs. 85,000; while the students' turnover ranges between Rs. 25,000 and Rs. 50,000.

A very satisfying event for the teachers as well as the students because theoretical knowledge is translated into practice. It is a learning experience for students.

Analysis of success and failure is done in the class at the end of every 'Mira Bazaar'. It has been found that less than 1% suffers a loss. That is because during the course of the 'Mira Bazaar', students are seen to conduct market surveys and accordingly improvise and diversify on the spot. This encourages a spirit of healthy competition and develops in them the ability to work together.

That an Intra college activity has grown into a programme that offers a platform for women entrepreneurs of the city is itself an indication of its success.

The HOD of the department is invited to offer consultancy to engineering and management institutes for establishing an EDC in their college.

In July 2013, the department has published a monograph titled, 'Empresario'(meaning 'The Entrepreneur' in the Spanish language) which is a compilation of entrepreneurial exercises given to the students of business entrepreneurship.

b) One of our students employed at the Centre for Advocacy in Mental health as Research Associate directly after her graduation received a special complimentary letter for having shown 'scientific rigor' in her working.

6) Problems encountered and resources required:

a) Lack of financial support from outside agencies does not allow the EDC to conduct it on a large scale - the Women's Entrepreneur Show has taken place only twice; Space crunch, is another demotivating factor. Adequate security arrangements have to be made for storing wares; Although live interaction between real entrepreneurs and students enhances their understanding of ground realities, the students are deprived of the hands on experience of being in an entrepreneur's shoes.

b) No problems are encountered for conducting 'field visits'. All T.Y.B.A. (Special Psychology) students invest both time and money for these trips and research studies.

Best Practice 2: Institutionalising 'Value Education' as a Credit Based Course.

1) Title: For nearly fifty years, our Sanctuary Period, devoted to the promotion of ideals and values, has been deeply appreciated by all our visitors. Under Autonomy it **has now been internalized as our credit based course on value education.**

2) Goal: While we do not compromise on our excellence in academics and extracurricular activities, our emphasis is essentially on character building education. In all our academic pursuits, we have never lost sight of our ideals of simplicity, service and value inculcation which remain at the root of all our developmental activities. While we train the students to sharpen their intellect, we also sensitize their hearts through social and community service which is seamlessly integrated as a part of the curriculum in the form of co-curricular activities. Our USP continues to be - imparting value based education. **To help fructify our character-building endeavors we have institutionalised a well-structured Value Education course, which is compulsory for all our students.**

3) The Context: St. Mira's College was established in 1962 as one of the pioneering colleges set up exclusively for girls in this part of the country. It was the dream realization of our Revered Founder Sadhu T.L.Vaswani, who was a born teacher, a modern thinker, a builder with a futuristic vision. It was out of his vision that St. Mira's was born. Sadhu Vaswani, with his intuitive foresight, believed deeply in woman-power and woman-spirit, long before feminism was even thought of.

Starting as a college with just over sixty students, St. Mira's College today provides education right up to the PG level for over 3000 girl students across the Arts, Commerce, Science and Management faculties. Besides the basic BA and B Com degrees, it offers the highly sought after BBA, BCA, BCS undergraduate degrees, M.Com as well as MA in Sociology, English and

Economics. **Academic excellence with an eye on global perspectives complements aspects such as love for Indian ideals, community outreach, spiritual unfolding and reverence for humanity. Reflecting these ideals, the College mission statement unfolds as: Empowerment of women students through an integrated education of the head, the hand and the heart shaped by character and competence building.**

4) The Practice: Among the unique features of the College, the College Sanctuary takes pride of place. Our daily curriculum begins with the Sanctuary where the students are taught that life is larger than livelihood and the end of knowledge is service. The 30 minute sanctuary period, serves as a focal point in imparting holistic education. We use this daily period to inculcate moral and ethical values, to build character and competence, impart reverence for all forms of life, to build sensitivity to social and national issues and to develop in the students life coping skills. It provides a platform for group counseling. Common problems faced by youth such as depression, anorexia, inferiority complex, sexual harassment are addressed by competent and qualified resource persons.

Through the forum of the sanctuary, students of all disciplines are given basic awareness of their constitutional rights, privileges as well as their civic duties and responsibilities as citizens of a democratic, secular republic. This time is devoted to prayer, reflection and sharing of thoughts on the ART OF LIVING. Indian ideals and the eternal values of life are sought to be inculcated in the students, through this unique feature of the college. Every day there is a talk that has either an inspirational message regarding values or relates to the students in terms of career, development and growth, relationships, attitude to life, commitment and goals.

5) Evidence of Success: Not only is the sanctuary a crucial part of an aim to impart value based education, it also fosters a strong sense of belonging among teachers and students. It serves as an assembly which promotes cultural and religious harmony. At the sanctuary heroes of humanity and saints of all religions are remembered on their birth/death anniversaries. Inter-faith prayers are conducted. Important festivals and sacred days of all religions are observed. Over and above all this, the sanctuary provides an excellent opportunity for students to develop their skill in public speaking. Their interest in music is also cultivated by the community singing of kirtan, bhajans and hymns, which is actively encouraged.

Our unique concept of imparting values through a daily session carved out for the purpose has indeed impacted many students and it is in their sharing of experiences even long after they have left college, that we comprehend the success of our method.

6) Problems encountered and resources required: No problems regarding either monetary resources or human resources has been encountered so far. The college has constructed a Sanctuary Hall where students along with the staff assemble every morning for this special session. The Sanctuary Hall is equipped with an efficient sound system, an LCD / overhead projector and a screen. The students and teachers actively and whole heartedly participate in all the activities that take place in the Sanctuary.
